

14 NOV 1985

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA	X (w/enclosures)			
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC				
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/OLL		X		
14	D/PAO		X		
15	D/PERS		X		
16	VC/NIC				
17					
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SUSPENSE

28 FEB 86

Date

Remarks

TO #6: For appropriate action.

STAT

Executive Secretary  
13 NOV 85

Date

3637 (10-81)



WILLIAM A. JUMP MEMORIAL FOUNDATION  
WASHINGTON, D. C. 20250

Executive Registry

85- 1199/1

October 22, 1985

Honorable William J. Casey, Director  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Mr. Casey:

The William A. Jump Memorial Foundation is pleased to announce its 37th annual award program for distinguished career service in public administration. We invite you to nominate one candidate for this Award in order to provide an incentive and recognition to young Federal employees for exemplary public service.

This award program was established in 1950 in honor of the late William A. Jump, Budget and Finance Officer of the U.S. Department of Agriculture, who was recognized nationally for his leadership and distinguished contributions to effective public administration. It is not a Department of Agriculture award; it is a government-wide attempt to recognize distinguished service for unusual competence and interest in any area of public administration.

As Chairperson for the Board of Trustees, I am happy to invite you to continue participation in this program by nominating an outstanding young person for this special recognition. Please keep in mind that the nomination is open to all employees in your agency, under the age of 37, in either staff or line positions.

It is hoped that you will not only nominate an employee for our consideration, but that you will honor the nominee and give publicity to the contributions made and criteria met. We will send a certificate of recognition for you to present to your nominee as part of your award ceremony. If your nominee is the winner of the Award, he/she will receive a citation and a solid gold key, and will be our guest of honor at an Award ceremony and luncheon.

The enclosed brochure contains the detailed criteria and other information for submission of your nomination. We look forward to hearing from you regarding this most important award.

Sincerely,

*Esther Lawton / m*

ESTHER LAWTON, Chairperson  
Board of Trustees

Enclosures